

Position Description:

**Port and Harbor Security Management Course  
( PHSM )**

Title:

**Staff Instructor**

Course Description:

This course will help the partner nation increase its overall antiterrorism capabilities and improve the skill levels of port/harbor security managers in the use of available resources when dealing with a port/harbor emergency.

Description of Duties:

Responsible for conducting classroom instruction, presentations and exercises in accordance with the guidelines and directives set forth by the Department of State Diplomatic Security Antiterrorism Assistance Program (ATA).

Responsible for ensuring only current ATA approved training materials (lesson plans, participant handouts, videos, case studies, etc.) are used in the delivery of ATA courses.

Responsible for returning **all** ATA training materials, including course CDs and ensuring that all ATA downloaded materials are deleted at the end of the course presentation by all instructors involved in the delivery of ATA courses.

Qualifications:

1. Bachelors Degree or equivalent work experience in the field. Five years' subject matter-related experience may be substituted for one year education.
2. In situations where the subject matter is considered cutting edge procedures or technologies, evaluations of candidate's credentials will be considered on a case-by-case basis.
3. Specialized training shall include instructor certification from a recognized law enforcement local, state, federal, or military institution.
4. Familiar with curriculum design/development and adult learning concepts.
5. Demonstrated operational experience in the subject area.

Mandatory  
Qualifications:

1. Five years of general port/harbor security experience plus two years of specialized experience in supervising, planning, and conducting operational responses in the maritime security environment.
1. Physically fit to travel internationally and perform the duties of an instructor for the Port and Harbor Security Management Course.

Preferred  
Qualifications:

1. Extensive experience in maritime security operations.
2. Experience teaching in an international training environment.
3. Experience with the development and exercise of an Area Maritime Security Plan.
4. Familiarity with the *Maritime Transportation Safety Act of 2002*.
5. Familiarity with the International Ship and Port Facility Security Code.

Other Office/Skills  
Mandatory:

1. Familiarity with Microsoft Office applications to include but not limited to:
  - a. MS Word
  - b. MS PowerPoint
  - c. MS Outlook

Other Office/Skills  
Preferred:

1. Familiarity with Microsoft Office applications to include but not limited to:
  - a. MS Excel